

NOTICE OF MEETING
LONG BEACH CIVIL SERVICE COMMISSION

THE REGULAR MEETING OF THE LONG BEACH CIVIL SERVICE COMMISSION WILL BE HELD ON WEDNESDAY, FEBRUARY 24, 2010, AT 8:00 A.M. IN THE CONFERENCE ROOM OF THE COMMISSION ON THE 7TH FLOOR OF CITY HALL, 333 WEST OCEAN BOULEVARD, LONG BEACH.

A G E N D A

1. **MINUTES** – Regular Meeting of February 17, 2010
2. **PROTEST OF EXAMINATION ITEMS** – Police Sergeant
Staff report prepared by Caprice McDonald, Personnel Analyst
3. **PROTEST OF EXAMINATION ITEMS** – Fire Captain
Staff report prepared by Robert Pfingsthorn, Personnel Analyst
4. **EXAMINATION RESULTS**
Park Maintenance Supervisor
5. **EXTENSION OF EXPIRING ELIGIBLE LISTS (6 months)**
Civil Engineering Assistant (9/02/09, 9/23/09 & 9/30/09)
Payroll Specialist **(3 months)**
Public Health Nutritionist (3/04/09)
Senior Civil Engineer **(3 months)**
Systems Technician (3/04/09 & 3/18/09) **(2 months)**
6. **RESIGNATION** – Marom May/Ambulance Operator/Fire (9 mos., 1 day)
7. **TRANSFER** – Jeremy Long/Garage Service Attendant I/Water to Garage Service Attendant I/Public Works
Staff report prepared by Diane Dzodin, Administrative Officer
8. **MANAGERS' REPORT**
9. **NEW BUSINESS**
10. **COMMENTS FROM PUBLIC** – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

8:30 A.M. – SUSPENSION APPEAL 17-S-89

THIS INFORMATION IS AVAILABLE IN AN ALTERNATIVE FORMAT BY REQUEST TO CIVIL SERVICE AT (562) 570-6059.

"THE CITY OF LONG BEACH INTENDS TO PROVIDE REASONABLE ACCOMMODATIONS IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF A SPECIAL ACCOMMODATION IS DESIRED, PLEASE CALL CIVIL SERVICE 48 HOURS PRIOR TO THE EVENT/PROGRAM/SERVICE AT (562) 570-6059".

**LONG BEACH CIVIL SERVICE COMMISSION
F. PHIL INFELISE, PRESIDENT
FEBRUARY 17, 2010**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, February 17, 2010, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: F. Phil Infelise, Ahmed Saafir, Jeanne Karatsu, Carolyn Smith Watts

MEMBER EXCUSED: Douglas Haubert

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Diane Dzodin, Administrative Officer
Marilyn Hall, Executive Assistant
Ken Walker, Personnel Operations Manager, Human Resources

President F. Phil Infelise presided.

President Infelise introduced newly appointed Commissioner Carolyn Smith Watts and welcomed her to the Commission.

MINUTES: It was moved by Commissioner Saafir, seconded by Commissioner Karatsu and carried that the minutes of the regular meeting of February 10, 2010, be approved as prepared. The motion carried by a unanimous roll call vote.

REQUEST FOR SELECTIVE CERTIFICATION: The Secretary presented a communication from Phil T. Hester, Director of Parks, Recreation and Marine, requesting Commission authorization for the selective certification for individuals who possess specific aquatic skills and abilities from the Recreation Assistant eligible list. In addition, the Secretary presented a staff report prepared by Lourdes Ferrer, Personnel Analyst. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Saafir and carried that the request be approved, pursuant to Section 28 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

BULLETINS:

It was moved by Commissioner Karatsu, seconded by Commissioner Watts and carried that the following Job Opportunity Bulletins be approved, with the amendment to General Librarian. The motion carried by a unanimous roll call vote.

Department Librarian
General Librarian
Water Utility Mechanic

EXAMINATION RESULTS:**HOUSING SPECIALIST – 47 Applied, 14 Qualified**

It was moved by Commissioner Saafir, seconded by Commissioner Karatsu and carried that the subject examination results be approved. The motion carried by a unanimous roll call vote.

**EXTENSION OF EXPIRING
ELIGIBLE LISTS:**

It was moved by Commissioner Karatsu, seconded by Commissioner Saafir and carried that the following eligible lists be extended for an additional six months. The motion carried by a unanimous roll call vote.

Building Maintenance Engineer
Civil Engineer (2/25/09 & 8/26/09)
Public Health Nutritionist (2/25/09)
Public Safety Dispatcher (8/26/09)

RETIREMENTS:

It was moved by Commissioner Karatsu, seconded by Commissioner Watts and carried that the following retirements be received and filed. The motion carried by a unanimous roll call vote.

James Washington/General Librarian/Library
Alvin Arante/Business Systems Specialist III/Technology Services

RESIGNATIONS:

It was moved by Commissioner Saafir, seconded by Commissioner Karatsu and carried that the following resignations be received and filed. The motion carried by a unanimous roll call vote.

Vincent Price/Police Officer/Police
Jenny O'Connor/Environmental Health Specialist II/Health
Amy Blackburn/Special Services Officer III/Airport

MANAGERS' REPORT:

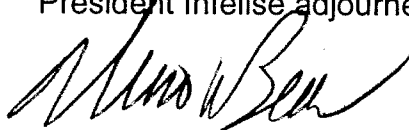
Diane Dzodin, Administrative Officer, welcomed Commissioner Carolyn Smith Watts.

Melinda George, Deputy Director, informed the Commission that staff was out conducting the Police Sergeant and Fire Captain examinations at Long Beach Gas and Oil and the Water Treatment Plant.

The Secretary informed the Commission that City Council would be considering the request for additional funds for the Fire Recruit and Fire Lateral examinations on the March 2, 2010 agenda.

ADJOURNMENT:

There being no further business before the Commission, President Infelise adjourned the meeting.

A handwritten signature in black ink, appearing to read "Mario R. Beas", written in a cursive style.

MARIO R. BEAS
Secretary

MRB:meh

Agenda Item No. 7

1 **DATE:** February 24, 2010

2 **TO:** Civil Service Commission

3 **FROM:** Diane Dzodin, Administrative Officer

4 **SUBJECT: REQUEST FOR TRANSFER OF JEREMY LONG, GARAGE SERVICE**
5 **ATTENDANT**

6 The Water Department and the Public Works Department have agreed to transfer
7 Jeremy Long, Garage Service Attendant I, from the Water Department to the Public
8 Works Department as a Garage Service Attendant I. Mr. Long concurs with the
9 transfer.

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11 Pursuant to Section 64 of the Civil Service Rules and Regulations, staff is
12 recommending Commission approval of the above transfer of Jeremy Long to the
13 Public Works Department. Mr. Long is a probationary employee and will be required to
14 complete his probationary period at the Public Works Department.
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